



Transportation Funding for School Tours
at the Colorado Springs Fine Arts Center at Colorado College
Beginning January 2, 2018

The Fine Arts Center Museum at Colorado College is offering support for school bus transportation to Pre-K-12 grade public schools requesting a guided tour. Buses are offered on a first-come, first-served basis, while funds are available. When submitting your tour request form, please check the box notifying us of your desire to take part in the bus transportation reimbursement program, and if you qualify as a Title I school or not. Your tour date/time and transportation reimbursement are not finalized until FAC staff has emailed you a formal confirmation.

Who Qualifies

- Pre-K-12 public school groups, over 20 students, as well as charters and homeschools using public school transportation.
 - **Title I schools** will receive total reimbursement of bus transportation to and from the FAC museum
 - **Non-Title I Schools** will receive up to 50 percent reimbursement of bus transportation, while funds are available. The formal confirmation of your tour will include the amount of transportation funded.

How to register

- Teachers must request a docent-guided tour more than 15 days in advance of desired dates by filling out the tour inquiry form on our website.
 - Each school is responsible for arranging bus transportation
 - After the tour is completed, teachers must submit a reimbursement form, W9, and a copy of the transportation receipt to fac.tours@coloradocollege.edu
 - A check will be sent to the address on the W9 within three weeks