## **Guidelines for Student Matinees**

Hello, we look forward to hosting your school for the 2023-2024 Student Matinee program! Please review these general guidelines and *make sure to share the theatre etiquette information with your students*.

## **Student Matinee Guidelines**

Below are a few policies and guidelines that we ask your group to follow, to ensure a positive experience.

## Arrival

- Please plan to arrive between 9:30 and 9:45am. Please arrive no later than 15 minutes before your scheduled show time of 10am.
- The showtimes are: 2.5 hrs with a 15-minute intermission (mainstage); 1 hr (second stage)
- Buses can pull up to the front of the FAC, at 30 W. Dale St., to unload students and chaperones.
  - o We ask that any unneeded coats, backpacks and lunches remain on the bus.
- Please have one staff/chaperone for your party check in with the box office staff with the total count for your group.
- o We understand things happen and sometimes you have students unable to show up, so we appreciate the final count for our attendance records.
- You will be directed to the theatre where an usher will help your students and chaperones find their seats.

# Theatre Etiquette (to be shared with students)

- Show your respect to the actors by giving them your complete attention and refrain from talking during the performance.
- Please remember that the actors can see and hear you, even if you speak quietly or whisper to your neighbor.
- Make sure that all electronic devices are turned off completely and put away. Recording, flash photography or any photography is prohibited.
- The actors welcome and even crave appropriate responses to their performance. Laugh when it's funny, cry when it's sad, and listen to the actors tell their story.
- Most importantly, have fun and enjoy the show!

#### **Parking**

- The FAC lot has limited parking and cannot accommodate large school buses.
- After the students unload, large buses should park along Mesa Ave near Monument Valley Park.
- Small minibuses can be parked in the lot.

